

REGULAR MONTHLY MEETING
OF THE
NEW WESTMINSTER PUBLIC LIBRARY BOARD

Zoom Meeting
6:00 p.m. Tuesday
January 18, 2022

TRUSTEES PRESENT:

Norah Andrew - Chair, Facility Committee, Policy Review, & Strategic Planning
Elaine Su - Vice Chair, Policy Review Committee, Facility Committee
Iris Cheng - InterLINK Representative, Policy Review Committee
Samita Manhas - Policy Review Committee, Bursary Review
Carol Neuman - InterLINK alternate, Public Art Committee
Vanessa Woznow - Policy Review Committee, Facility Committee
Nadine Nakagawa - City Council Representative

ABSENT:

None

STAFF:

Jorge Cardenas - Chief Librarian
Susan Buss - Deputy Chief Librarian
Sandy Shein - Note taker

1. CALL TO ORDER

Meeting was called to order at 6:04pm

2. OATH OF OFFICE – Legislative Service

All Board member Oath of Office was completed prior to January board meeting.

**3. APPROVAL OF AGENDA
MOVED AND SECONDED**

CARRIED.

**4. APPROVAL OF MINUTES
MOVED AND SECONDED**

CARRIED.

5. BOARD PACKAGE REVIEW

J. Cárdenas reviewed the Board Handbook with all of the current board members, noting the Library Act, New Westminster Public Library board policies, Strategic Plan, the library Managers our relationship with the City of New Westminster, InterLINK along with BC Libraries Trustee Association and BC Library Association.

J. Cárdenas also reviewed the roles of each board position and committee position.

6. BOARD ELECTIONS

The Chair was passed to J. Cárdenas

a. Chairperson

Norah Andrew was nominated by E.Su

Norah Andrew was acclaimed Chairperson

Vice-Chairperson

Elaine Su was nominated by N. Andrews and S. Manhas

Elaine Su was acclaimed Vice-Chairperson

The Chair was passed to N. Andrew

b. Committee Appointments

Facility Committee

V. Woznow and E. Su have agreed to stand as Facility Committee members

Policy Review Committee

S. Manhas, V. Woznow, I. Cheng and E. Su have agreed to stand as Policy Review members.

Strategic Planning Committee

No Board Members

NWPL Art Gallery Committee:

C. Neuman has agreed to stand as Art Gallery Committee member.

Note: The Chair is a member of all committees

c. InterLINK Representative

Iris Cheng has agreed to represent the library on the InterLINK Board and C. Neuman agreed to stand as InterLINK alternate.

7. REPORTS

a. Public Library InterLINK

N. Andrew noted that she would pass along the InterLINK Provisional Budget when she received it. And S. Shein would circulate to board members once received.

b. Chief Librarian

J. Cárdenas noted that Dec/Jan are slow time of the year in the library. He also noted that all in house programs have stopped. There is currently a review of adult programs – how and why we do them looking at equity and inclusion. Encompassed in that is meeting with staff Librarians to review changing the job of community development and creating specific values and parameters. We have a few library job openings that we will be hiring for in the next little while. And of note we received a significant donation from a library patron before the start of the holidays of \$15,000. They were clear and how they wanted these monies used.

8. NEW BUSINESS

a. Public Health Order 2022

S. Buss reported that a new public health order, requiring business's to bring back Covid Safety Plan. This involves reducing the number of visitors and staff on site, ensure physical distancing, sick leave and plexi barriers and a mask policy. And we have also brought back and up scaled our sanitizing practices.

b. Meeting Schedule for 2022

Discussion ensued and it was decided that the third Tuesday of the month at 6:00pm is the new meeting time for the 2022 board

9. DATE OF NEXT MEETING

February 15, 2022 at 6:00pm

10. ADJOURNMENT

ON MOTION, the meeting was adjourned at 7:43pm

J Cárdenas (Secretary)

(Chair)