

REGULAR MONTHLY MEETING
OF THE
NEW WESTMINSTER PUBLIC LIBRARY BOARD

Zoom Meeting
6:00 p.m. Tuesday
June 21, 2022

TRUSTEES PRESENT:

Norah Andrew - Chair, Facility Committee, Policy Review, & Strategic Planning
Elaine Su - Vice Chair, Policy Review Committee, Facility Committee
Iris Cheng - InterLINK Representative, Policy Review Committee
Carol Neuman - InterLINK alternate, Public Art Committee
Vanessa Woznow - Policy Review Committee, Facility Committee
Samita Manhas - Policy Review Committee, Bursary Review

ABSENT:

Nadine Nakagawa - City Council Representative

STAFF:

Jorge Cardenas - Chief Librarian
Susan Buss - Deputy Chief Librarian - absent
Sandy Shein - Note taker

1. LAND ACKNOWLEDGEMENT

2. CALL TO ORDER

Meeting was called to order at 6:07pm

**3. APPROVAL OF AGENDA
MOVED AND SECONDED**

CARRIED.

**4. APPROVAL OF MINUTES
MOVED AND SECONDED**

CARRIED.

5. REPORTS

a. Public Library InterLINK

I.Cheng noted that InterLINK is continuing their reconciliation and budgeting discussions and it is related to our library. Discussion occurred regarding their use of the COVID relief funds as well as what other libraries were doing with the funds.

b. Chief Librarian

J. Cárdenas noted the program First Nations 101 staff have completed. Staff have acquired some podcasting equipment for borrowers to use off-site and S. Buss noted a capital project is underway to create a sound-protected area in the library for on-site use of recording equipment or other noise-sensitive activities.

J. Cárdenas will be doing a story time in Spanish for the Summer Reading Club. We have hired Rebekah Adams-Brush in the children's department she is a NW resident and brings expertise that we need.

Jennifer Whiteside the Minister of Education and Childcare will be handing out the certificates for COVID relief funds and making an effort to contact all Public Libraries. In the process of purchasing the electric car and city is responsible for the maintenance.

6. FOR INFORMATION (formerly Continuing Business)

a. Management Report - Public Service - S. Wilson-Roberts.

S. Wilson-Roberts presented a PowerPoint overview of Public Services, what the role involves from Adult Collections: selection and service; scheduling of hours of work; circulation and hiring staff.

b. Fine Free Report

J. Cárdenas summarized his report including some of the procedures, timelines and communication plan. A common concern in libraries that have already done this is that books are not returned. Studies show that the opposite is true. E. Su noted that the policies affected by the fine free are as follows: A4, A5, B8, C1, C3, D2, D3 & D4 and all have been updated. S. Buss noted that there would be an event in September to announce fine free at the library.

MOTION: That the Board approve the removal of overdue fines for all library materials.

MOVED: I. Cheng
SECONDED: E. Su

MOTION: That the Board approve the removal of historical fines currently in patrons accounts.

MOVED: C. Neuman
SECONDED: V. Woznow

MOTION: That the Board approve the NWPL Fee Schedule

MOVED: S. Manhas
SECONDED: C. Neuman

MOTION: That the Board approve the proposed changes to the New Westminster Library Policy Manual

MOVED: V. Woznow
SECONDED: S. Manhas

c. NWPL Public Art Update

C. Neuman and N. Andrew have met with the selection committee and made the decision to select an artist. The selected artist is doing research now and finalizing the concept, project completion is to be April 2023.

d. Board Delegation to Council

N. Andrew noted that the delegation from the board members was well received by city council. City council endorsed the letter that was sent to the province.

e. Tax Return

S. Buss worked with S. Shein and the Finance department to complete the tax return. It was submitted in time to meet deadline end of June.

7. FOR DISCUSSION (formerly New Business)

None

8. MOTION TO MOVE TO CLOSE

MOVED: E. Su
SECONDED: I. Cheng

9. DATE OF NEXT MEETING


September 20, 2022 at 6:00pm

10. ADJOURNMENT

ON MOTION, the meeting was adjourned at 7:31pm



J. Cárdenas (Secretary)



N. Andrew (Chair)