

# Early Childhood Educators Guide

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The New Westminster Public Library's Children & Youth Department may be reached by phone at **604-527-4677**, or by email at [youth@nwpl.ca](mailto:youth@nwpl.ca)

## Top Library Tips!

- Plan ahead! If you are looking for holiday books or other very popular seasonal books, start looking for these at least a month ahead of time. *We cannot guarantee last minute availability of popular items.*
- Get comfortable with searching the Library catalogue (see other side of this handout) at home to save time and ensure items are available for you when you come to the library.
- If you work for a daycare, ask your employer if they have an institutional library card so that you are not held liable for lost or damaged items on your personal card.
- The library offers printing and photocopying for 20 cents/page (unfortunately, we cannot provide free handouts for your classroom).

You can borrow the following items from the library:

- Picture books for circle time
- Music CDs
- Books with ideas for planning activities for children (these are housed in adult Non-Fiction under the call number **372**)
- Storytime Kits
  - These kits contain 8-12 books plus a song/rhyme sheet and one or two other items on a specific theme.
  - You may borrow one kit at a time for up to 3 weeks.

For felt stories, puppets, and other resources, visit the **YMCA Early Learning Resource Library**: 620 Royal Ave, Suite 201 | 604-931-3400

# How to Find Books in the Library Catalogue

1. Type what you are looking for in the search bar. This can be a theme (for example, “Bears”) or a specific book title or author.
2. Use the “**Filter your results by...**” column on the left to narrow your results by audience (show only books for children), or format (show only books, not DVDs or other items).
  - a. If you need something today, use the **Available Now** filter
3. Books with **PIC** in the call number field are picture books for ages 3-5. Look for these if you want books for circle time.
4. Looking for ideas? Check out our **Staff Picks** book lists. These are lists of our favourite titles, as well as lists of all our books on certain popular subjects.

Screenshot of the New Westminster Public Library Catalogue interface. The search bar shows "bears". The "Filter your results by..." dropdown is circled in red. The "Available Now" filter is also circled in red. A red box highlights the book "Not This Bear!" with annotations: "Not This Bear!" (Title), "by Myers, Bernice" (Author), "PIC = this book is a picture book for preschoolers" (note), and "This book is available" (status). A red star is placed next to the "Book (380)" filter under Format.

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NEW WESTMINSTER PUBLIC LIBRARY

Search by Keyword bears

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Save search

Keyword search: bears

Narrow your search

Filter your results by...

Available Now

Available Online (1)

LOCATIONS

At any location (444)

Main Branch (380) ★

Queensborough Branch (110)

Format

Books (380) ★

Board Book (7)

Graphic Novel (4)

Audiobooks

Movies & TV

Music & Sound

New at the library...

Content

Audience

Children (380) ★

Bears by Boreham, Brenda

Book - 2016 READER PBK 2 Available View location availability

Place hold For Later

Not This Bear! by Myers, Bernice

Book - 2015 PIC Mye Available View location availability

Place hold For Later