

New Westminister Public Library Policy Manual

Section:	Library Services	Policy Number	D8
Policy Title	Bulletin Boards & Distribution of Free Publications	Approval Date:	August 19, 2011
		Revision Date:	May 27, 2014

Bulletin Boards and Distribution of Free Publications

The New Westminister Public Library is committed to making available a variety of materials of interest to the community. Accordingly, the Library provides space for the display of community information and the distribution of free materials.

Priority for space will be given to Library information, City of New Westminister information and local information that fulfills a cultural, educational or recreational role. Items from outside New Westminister will be displayed as space permits.

Material which is primarily commercial will not be displayed or distributed; information about licensed group or family daycare facilities may be displayed or held in the Children's Department

Material promoting an individual political party or politician will not be displayed or distributed; promotion of all-party candidates meetings will be allowed.

Religious material promoting a specific church, denomination or sect will not be displayed or distributed.

All materials must be submitted to library staff for review, and materials will be posted by library staff as space and time permit; when necessary, limits will be placed on the length of posting or distribution, and on the number of items on display from a group.

The library will not guarantee that materials submitted will be displayed or distributed and reserves the right to refuse any or all materials on any of the following criteria:

- Lack of space on notice boards or in free materials distribution area
- Materials of an inappropriate size or materials that are not clear and easy to understand
- Material which does not prominently display essential information such as the name of organization, date, time, place etc.
- Materials which could violate the BC Human Rights Act, Charter of Rights, the Criminal Code of Canada or New Westminister Public Library Board Policies.