



New Westminister Public Library Policy Manual

Section:	Gifts & Donations	Policy Number	G2
Policy Title	Donations to the Collection	Approval Date:	August 19, 2011
		Revision Date:	

Donations to the Collection

Print and Non-Print Materials

Library materials in any format will be accepted for the collection after they have been examined by the appropriate staff, and if they meet the general collection development policies as previously outlined.

Items that are not added to the collection will be disposed of at the Library's discretion, including through the ongoing or annual booksale.

The Library Board will not issue receipts for income tax purposes for donations of library materials.